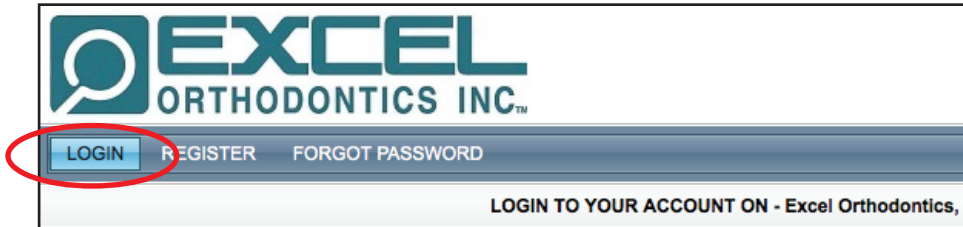




1. Go to the Excel Orthodontics, Inc. website at <https://myaccount.excelorthodontics.com>.

Note: Orthoviewer (a free software) must be installed in order to view digital files.

2. Select “Login” from the menu.



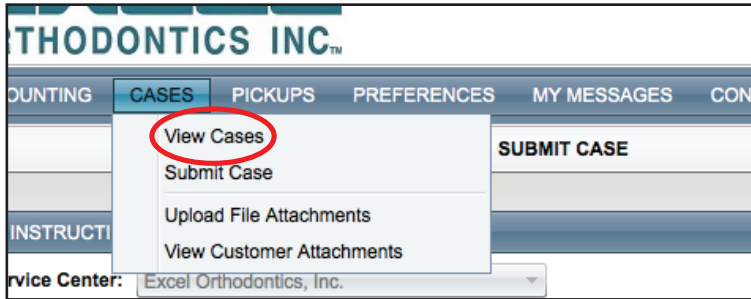
3. Enter User Name and Password.

4. Select “Cases” from the menu.

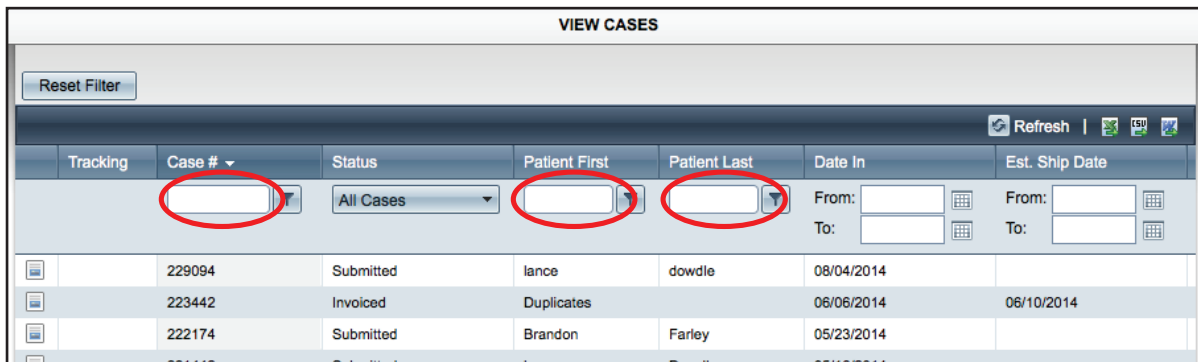




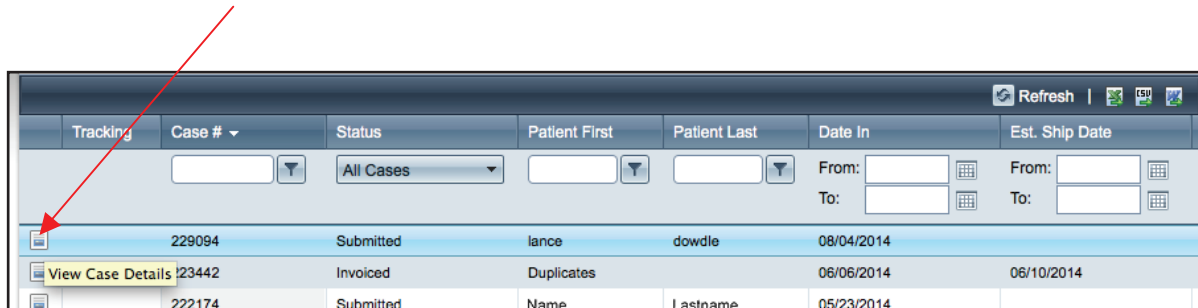
5. Select “View Cases” from the drop down menu.



6. The “View Cases” screen will appear. Search for your case by entering the case number or patient first or last name in the appropriate field.



7. Press “Enter.”
8. Click on the “View Case Details” icon.





9. The “Invoice Details” screen will appear. Click on “View 1 Attached File.”

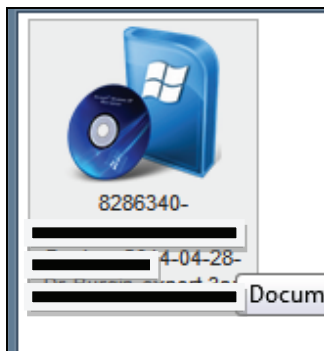
INVOICE DETAILS: 219385

Case #: 219	Case Status: Invoiced	Patient Name: [REDACTED]
RX Number: [REDACTED]	Shade:	Remake Reason: [REDACTED]
Submitted On:	Received On: 04/27/2014 23:53:00	Requested Return Date: 05/06/2014 15:00:00
Date Invoiced: 04/30/2014 00:00:00	Tracking Number:	Est. Ship Date: 05/06/2014 13:00:00

Buttons: Make Comments, Upload Files, **View 1 Attached File**, Print Invoice

Product	Quantity	Unit Price	Teeth Numbers	Total Charge	Description
761	1.00000	\$20.00		\$20.00	761 - Complete Finished 3-D Study Model

10. Click on the case file icon.



11. Follow the instructions on your screen in order to open the site (instructions will differ from operating system to system).

12. View digital file.